

## IEP MEETING CARD

### *Pre-Meeting:*

- Request an evaluation for your child as needed  
Review the child's current IEP and progress notes - and note any questions or concerns
- Request a draft copy of the proposed IEP if available
- Obtain copies of your child's evaluations prior to the meeting
- Request and review your child's school records and make copies as needed
- Develop a list of questions you want to address at the meeting and send to the school prior to the meeting date, prepare an agenda
- Invite someone to be with you at the meeting and inform the school of the person you will bring
- If previous meetings were taped, review the previously taped meetings If desired, inform the school you will be taping the meeting
- Ensure that you are aware of the IEP meeting participants Have all previous requests and refusals in writing



**Prader-Willi Syndrome Association | USA**

1032 E Brandon Blvd #4744  
Brandon, FL 33511  
(941) 312-0400

[www.pwsausa.org](http://www.pwsausa.org) [info@pwsausa.org](mailto:info@pwsausa.org)

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