

How to Apply and Tips for Working with the Social Security Administration when Applying for Supplemental Security Income (SSI)

- To apply for SSI, call 800-772-1213 or visit <https://www.ssa.gov?>
- Get to know your caseworker at your local Social Security office. The local office is the best source for answers to questions you might have.
- If you call the 800 number for Social Security, check any information you are given with the local office. The 800 number has been known to relay inaccurate information.
- Provide as much information as possible on your child's condition.
- Answer all correspondence from Social Security promptly. The deadline for responding is based on the postmark on the letter – not when you receive the letter. If you are going to be late with a response, contact Social Security and ask for an extension.
- Keep records! In a notebook or some other place, list every contact you have with Social Security. Include at least the date of call, who you spoke with, and a summary of what was discussed.
- If denied, appeal. Contact a PWSA Crisis Intervention Counselor (800-926-4797) for assistance.